

DEPARTMENTAL BUDGET INFORMATION NON-DEPARTMENTAL (35)

MISSION

The Non-Departmental budget provides funds for activities that are not the responsibility of any other single agency.

DESCRIPTION

This agency provides funding for expenditures which are not specifically associated with any single department's activities and include funding for the Greater Detroit Resource Recovery Authority, Detroit Building Authority and Detroit Cable Communications Commission.

Non-Departmental is also the depository agency for General Fund subsidy appropriations for enterprise activities and for a wide variety of General Fund revenues that cannot be credited to any specific department.

The purpose of the **Greater Detroit Resource Recovery Authority (GDRRA)** is to provide efficient, environmentally responsible waste disposal service to the residential, commercial, industrial sectors of Detroit. This includes the acquisition, construction, improvement, enlargement, extension and operation of solid waste disposal facilities. The Authority's activities encompass parts of a total waste management system (post collection) including transportation, recoverable materials marketing (recycling), generation and sale of waste derived fuel energy products (steam and electricity), and disposal. The Authority is a governmental unit, separate from the City of Detroit.

The **Detroit Building Authority** was established to assist City Departments in expeditiously carrying out their Capital

Improvement programs. The responsibilities of the DBA includes: administering capital projects from start to completion by; encumbering project funds via a Contract of Lease, distributing bid documents and request for proposals, issuing contract awards securing required Human Rights Clearances, preparation and execution of all contract documents. The DBA also reviews and approves contract invoices. Payments to contractors and vendors are made directly by the DBA. Additional oversight responsibilities include monitoring design development, all aspects of construction and inspection for each capital project managed by the DBA.

In addition, the DBA administers the Special Areas Maintenance Program (SAM), which covers 35 commercial areas throughout the City. The services provided by SAM involves supplying contractors to perform landscape, mechanical, electrical, structural, and general maintenance in the referenced 35 areas.

The **Detroit Cable Communications Commission (DCCC)** has two functions: Administration and Regulation; and operation of the Government and Educational Access Channels. The primary responsibility is for the oversight and compliance of the cable operator with the terms and conditions of the current cable franchise agreement. The negotiation and enforcement of all new telecommunication and cable franchises is a related responsibility. The DCCC is also responsible for the oversight and operation of the Government and Educational Access cable channels, including coverage of City

DEPARTMENTAL BUDGET INFORMATION NON-DEPARTMENTAL (35)

Departments, the Mayor's Office, City Council and events that are relevant to Detroit and its citizens.

CORE SERVICES

Greater Detroit Resource Recovery

Authority

Neighborhood Stabilization and Improvement – GDRRA will initiate its "Clean Neighborhood Roll-Off Program" which will be mini "Clean Sweep" campaigns to remove targeted debris from specific neighborhoods. This responsive program will facilitate limited year-round removal of problematic neighborhood debris. City facilitators will be DPW District Managers supported by Neighborhood City Hall Managers. DPW will receive request(s), inspect location and forward specifics to GDRAA for container placement. Block Clubs and/or non-profits are expected to provide person power: to pickup; to cleanup; and, to load 30 cubic yard boxes (provided by GDRAA). This community self-help initiative can eliminate a local problem with active participation by neighbors to clean and improve their own neighborhood. During the course of FY 2001-02, the program's target is to cause the removal of 3000 cubic yards of community identified and collected debris.

Detroit Building Authority

Public Safety – A significant number of DBA projects are having a definite impact on public safety in the City of Detroit. We are currently managing the design and construction of a new Police Communication Facility, a Public Safety Mall and the renovation of nine (9) fire stations. In addition to these important projects, the DBA is also responsible for

ongoing structural maintenance of City owned parking facilities, as well as the construction of the new Premier Garage, an underground facility, which will accommodate 1,050 vehicles. The DBA's work on behalf of the Police, Fire and Parking Departments contributes to the enhancement of public safety for our citizens.

Neighborhood Stabilization – The DBA is actively carrying out the renovation of six (6) recreation centers and several playfields located within City neighborhoods. The expansion and improvement of these facilities is a key component in the effort to stabilize our neighborhoods. We are also working to achieve this critical objective through the renovation of ten (10) branch libraries located in our community. In addition the DBA recently began major lighting and landscape improvements in the Woodward/Mack corridor. We believe that all of these projects directly focus on the advancement of the City's neighborhood stabilization objectives.

Detroit Cable Communications

Commission

Neighborhood Stabilization and Improvement – The DCCC helps to facilitate and promote neighborhood stabilization and improvement through 3 key elements: (1) communication, (2) access, and (3) compliance and enforcement. Through the use of educational and government access channels, facilities and equipment, the DCCC has become the vehicle used to inform Detroit citizens of activity within the government and our community. For example, the *News 10* program has been used as a platform of

DEPARTMENTAL BUDGET INFORMATION NON-DEPARTMENTAL (35)

information for citizens about the accomplishments and initiatives of the Archer administration. In addition, the DCCC facilitates the access of Detroit citizens to information by providing free public service announcements, covering a variety of community events, and working closely with local organizations to promote public access and production opportunities for Detroit citizens. Finally, the DCCC helps to promote neighborhood stabilization and improvements by acting as the intermediary between the cable system provider and the customer for customer service issues, encouraging technological advances and upgrades within our neighborhoods, and enforcing local, state and federal telecommunication requirements.

Pubic Safety – through the use of the three key elements aforementioned, the DCCC helps to facilitate and promote public safety through: communication of important safety and welfare information to the general public; providing access to this medium for Detroit citizens and businesses; and ensuring compliance and enforcement of safety regulations and legal requirements.

MAJOR INITIATIVES

Greater Detroit Resource Recovery Authority

Partner with Detroit Edison Company's Thermal Energy Division to identify and pursue additional steam customers; Greater Detroit Resource Recovery Facility (GDRRF) is wholesale steam producer while Thermal Energy is a retail distributor of steam products.

Explore opportunities to expand city-wide

ferrous metal sources to increase supply of scrap metal for recycling; focus on abandoned vehicles.

Detroit Building Authority

In recent years, the DBA has been involved with a variety of diverse funding scenarios to support its capital improvements projects; i.e., private donors, grants, revenue bonds. As a result of the changes required to accommodate “non-traditional project financing” we are developing a new and more comprehensive accounting procedures manual. The manual will clearly standardize procedures related to the various funding scenarios.

Detroit Cable Communications Commission

Cable Franchise Fee revenues are to be appropriated consistent with the City Charter for the operation of the commission, and for the support and promotion of extensive community, municipal and educational utilization of the cable communications system. We will increase playback hours to 24 hour broadcast days for both government and educational access channels, establish a program acquisition budget for government and educational access channels, and to design, implement and maintain the Detroit Cable Commissions Website

PLANNING FOR THE FUTURE

Greater Detroit Resource Recovery Authority

Identify and develop future energy production opportunities (steam and electricity) as state and federal deregulation process proceeds.

DEPARTMENTAL BUDGET INFORMATION NON-DEPARTMENTAL (35)

Detroit Building Authority

It has always been the goal of the Detroit Building Authority to consistently improve the services that we provide to our customers. The DBA seeks to achieve this objective in a variety of ways; completing projects in a timely manner, utilizing the highest level of technical expertise, and remaining within the prescribed project budget.

Over the next five (5) years, the DBA expects to manage a larger number of construction projects with varying funding sources. Our new customized accounting system will provide increased efficiency in handling large and more diverse projects. The DBA will also continue to implement the latest technology to expand the usefulness of our Web site by contractors and for public access to general information about major construction projects.

Detroit Cable Communications Commission

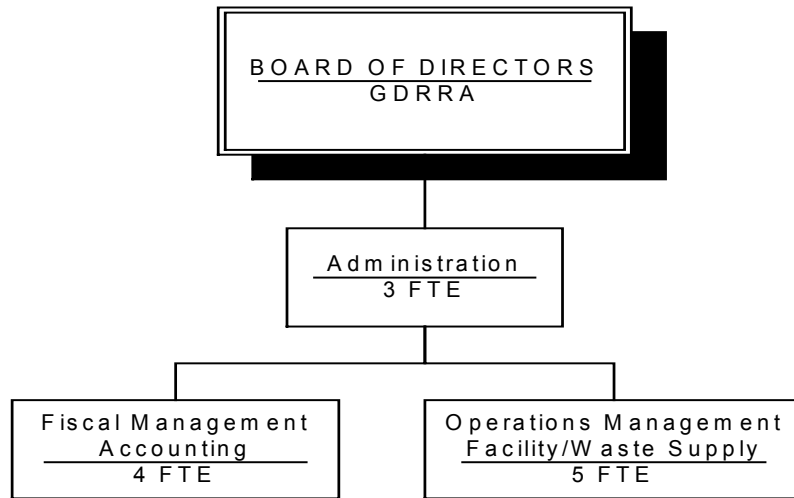
Currently, approximately fifteen (15) entities are being monitored for compliance with federal, state and local statutes by the Detroit Cable Communications Commission (DCCC). This activity has increased within the past year from a total of seven (7) entities, including Detroit's only cable service provider. Adding the advances in technology to include high-speed internet and digital cable service, the City of Detroit has to contend with additional subscribers complaints and concerns. To accommodate this new development and existing complaints by Cable subscribers, the DCCC is seeking to fill the Customer Service Compliance Coordinator position. In addition, to better accommodate the rising

production and programming requests, the DCCC is seeking to combine the compliance and programming supervision of the Public Educational and Government Access channels in one individual. Also, in view of the rising request for quality municipal related original programming, it is our goal to find, outfit, and occupy a new government and educational access studio as soon as reasonably possible. The DCCC is also planning to implement Phase II of the website development project that will include streaming video to the Internet, giving Detroit citizens access to timely and important video information.

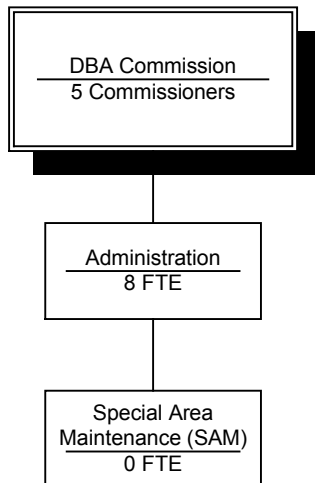
By the year 2003, we plan to house the Educational Access Channels and production facilities in the new Fine and Performing Arts/Communications & Technologies Center located on the campus of the newly constructed Fine and Performing Arts, Communication and Technologies High School. This will enable us to further fulfill our mission of providing excellence in education and become a major access conduit to the digital information age through total fiber connectivity. This will give new meaning to the term educational access and provide students, parents, teachers and administrators with the very best in future educational tools and instant access to information on a global scale.

**DEPARTMENTAL BUDGET INFORMATION
NON-DEPARTMENTAL (35)**

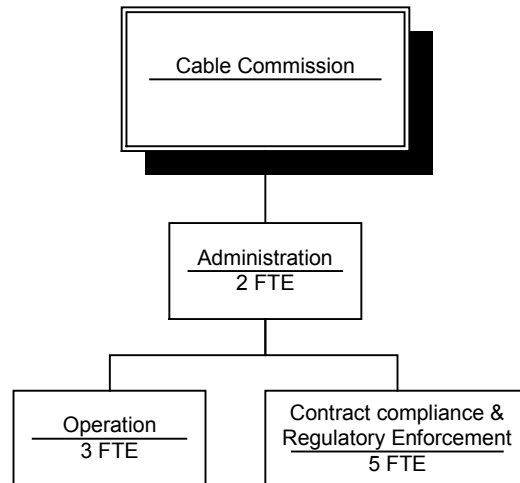
Greater Detroit Resource Recovery Authority



Detroit Building Authority



Detroit Cable Communications Commission



**DEPARTMENTAL BUDGET INFORMATION
NON-DEPARTMENTAL (35)**

PERFORMANCE GOALS, MEASURES AND TARGETS

Greater Detroit Resource Recovery Authority

Goals: Measures	1999-00 Actual	2000-01 Projection	2001-02 Target
Optimize quantity and quality of facility's waste supply: Tonnage received/processed	762,500	780,000	800,000
Optimize quantity and quality of facility's energy products and recovered materials: Pounds of steam sold	2,000,000,000	2,000,000,000	2,000,000,000
Minimize environmental impacts of Authority's waste management actions: Percent of permitted air quality emissions inventory	Less than 25%	Less than 20%	Less than 15%
Maximize utilization of progressive management techniques and technology: Percent of staff software proficient	100%	100%	100%

PERFORMANCE GOALS, MEASURES AND TARGETS

Detroit Building Authority

Goals: Measures	1999-00 Actual	2000-01 Projection	2001-02 Target
Timely preparation, processing and execution of contract documents: Timely prep. of contract documents ¹	95 of 124	150 of 180	135 of 145
Timely execution of Construction/ Professional documents ²	76 of 95	120 of 130	100 of 110
Timely prep. of Contracts Of Lease ³	21 of 29	35 of 50	30 of 35
Complete each project within ascribed budget:	20% increase	10% increase	25% increase
Complete construction projects within timeline requested by contracting department:	15% increase	10% increase	20% increase
Promote client satisfaction by providing the level of technical expertise required for each project:	25% increase	10% increase	35% increase

PERFORMANCE GOALS, MEASURES AND TARGETS

¹“Timely” is the percent within three weeks of DBA Board approval.

²“Timely” is the percent prepared and executed within five weeks of DBA Board approval.

³“Timely” is within seven weeks of DBA Board approval.

**DEPARTMENTAL BUDGET INFORMATION
NON-DEPARTMENTAL (35)**

Detroit Cable Communications Commission

Goals: Measures	1998-99 Actual	1999-00 Projection	2000-01 Target
Facilitate the business development and expansion of the cable television and telecommunication industry in the City of Detroit: Franchise fees	\$4,200,000	\$4,400,000	\$4,500,000
Monitor franchise compliance to ensure that Federal and State regulations are followed: Audits of cable operator	3	3	3
Maximize the use of all public, educational, equipment: Playback on Channel 22 (Educational Channel) Playback on Channel 10 (Government Channel)	24 hours 10 hours	24 hours 14 hours	24 hours 22 hours

**DEPARTMENTAL BUDGET INFORMATION
NON-DEPARTMENTAL (35)**

EXPENDITURES

	1999-00 Actual Expense	2000-01 Redbook	2001-02 Mayor's Budget Rec	Variance	Variance Percent
Salary & Wages	\$ 1,415,492	\$ 1,752,109	\$ 1,985,851	\$ 233,742	13%
Employee Benefits	213,364,482	1,182,131	1,550,863	368,732	31%
Prof/Contractual	30,865,714	9,041,975	12,178,702	3,136,727	35%
Operating Supplies	578,469	81,000	284,484	203,484	251%
Operating Services	88,538,081	68,170,542	111,071,335	42,900,793	63%
Capital Equipment	12,635,198	9,417,783	34,047,486	24,629,703	262%
Capital Outlays	2,111,222	-	-	-	0%
Fixed Charges	373,741,185	50,273,292	47,774,363	(2,498,929)	-5%
Other Expenses	210,168,343	115,508,203	135,267,703	19,759,500	17%
TOTAL	\$ 933,418,186	\$ 255,427,035	\$ 344,160,787	\$ 88,733,752	35%
POSITIONS	26	36	36	0	0%

REVENUES

	1999-00 Actual Revenue	2000-01 Redbook	2001-02 Mayor's Budget Rec	Variance	Variance Percent
Taxes/Assessments	\$ 613,366,305	\$ 644,666,014	\$ 670,856,082	\$ 26,190,068	4%
Licenses/Permits	20,000	20,000	20,000	-	0%
Fines/Forfeits/Penalties	5,336,371	4,600,000	5,000,000	400,000	9%
Rev from Use of Assets	67,201,261	16,501,774	44,864,671	28,362,897	172%
Grants/Shared Taxes	349,999,807	332,549,000	332,565,000	16,000	0%
Sales & Charges	43,401,090	42,973,746	53,847,802	10,874,056	25%
Sales of Assets	25,522,050	25,779,211	23,253,233	(2,525,978)	-10%
Contrib/Transfers	431,026,211	45,192,073	86,642,071	41,449,998	92%
Miscellaneous	123,512,208	6,145,000	6,700,000	555,000	9%
TOTAL	\$ 1,659,385,303	\$ 1,118,426,818	\$ 1,223,748,859	\$ 105,322,041	9%